

## **PART 9: DEFINITIONS**

### **Definitions**

<b>Access to Information Rules</b>	those Rules setting out the terms on which members of the public may attend Council meetings and obtain copies of documents as detailed in Part 4 of this Constitution
<b>Area</b>	the geographical area which is the administrative responsibility of the Authority
<b>Authority</b>	The local authority known as Southampton City Council
<b>Cabinet</b>	the Leader and Cabinet Members together
<b>Cabinet Member</b>	a Councillor who is appointed by the Leader to be a member of the Cabinet
<b>Chair</b>	Any individual appointed to chair a Committee
<b>Chief Executive</b>	the Chief Executive for the time being of the authority
<b>Chief Financial Officer</b>	the Officer appointed by the Authority to be Chief Finance Officer and have responsibility for those duties designated under Section 151 of the 1972 Act, Section 73 of the 1985 Act and Section 112 of the 1988 Act
<b>Committee</b>	Any committee, sub-committee, board, sub-board or commission of the Council
<b>Council</b>	the collective terms for all of the elected Members of the Authority
<b>Councillor / Member</b>	an elected Member of the Authority
<b>External Auditor's Management Letter</b>	Annual Letter issued by the external Auditor
<b>Executive</b>	a collective term embodying the Cabinet and Leader when they operate as a collective decision-maker (The Cabinet) or individually (Cabinet Member).
<b>Executive Decisions</b>	decisions of the Executive in accordance with the Executive Procedure Rules
<b>Executive Directors</b>	such directors as are for the time being appointed
<b>Extraordinary Meeting</b>	a Council Meeting called in accordance with the Council Procedure Rules

<b>Head of Paid Service</b>	the Officer appointed by the Authority to undertake all duties designated under Section 4 of the 1989 Act. The Chief Executive is the Head of Paid Service
<b>Leader</b>	the Councillor elected by the Council to be the Executive leader of the Authority
<b>LMS Scheme</b>	the Local Management of Schools Scheme
<b>Monitoring Officer</b>	the Officer appointed by the Authority to undertake all duties designated under Section 5 of the 1989 Act. The Service Director: Legal & <u>Business Operations Governance</u> is the Monitoring Officer
<b>Officer</b>	an employee of the Authority
<b>Ombudsman</b>	the Local Government <u>and Social Care</u> Ombudsman
<b>Proper Officer</b>	the Officer with statutory responsibilities as set out in Part 8 of this Constitution
<b>Secretary of State</b>	the Secretary of State for Communities, <u>Housing</u> and Local Government
<b>Mayor</b>	the Councillor elected by the Council to chair meetings of the Council
<b>Statutory Officers</b>	the Head of Paid Service, the Monitoring Officer and the Chief Financial Officer
<b>The 1972 Act</b>	the Local Government Act 1972
<b>The 1985 Act</b>	the Local Government Act 1985
<b>The 1988 Act</b>	the Local Government Act 1988
<b>The 1989 Act</b>	the Local Government Act 1989
<b>The 2000 Act</b>	the Local Government Act 2000
<b>The 2011 Act</b>	the Localism Act 2011